

# MIRUS EDUCATION

*dba Mirus Secondary School*

(A California Non-Profit Public Benefit Corporation)

*Debbie Giaquinta – Chairperson*

*Denise Shields – Member, Aaron Smith – Member*

## BOARD OF DIRECTORS MEETING MINUTES

**Tuesday, February 15, 2022, 1:00 pm**

**Via Video Conference and at**

*Main Street RC 16967 Main Street, Suite 107, Hesperia, CA 92345,*

*Palm Desert RC 72840 Highway 111, Suite C103, Palm Desert, CA 92260, Topaz RC 14135 Main Street, Suite 201, Hesperia, CA 92345*

Access to the live meeting was made available at:

Mirus: <https://miruscharter.com/board-of-directors/>

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### 1.0 OPEN SESSION

#### 1.1 Call to Order

*Debbie Giaquinta called the meeting to order at 1:00 pm*

#### 1.2 Roll Call

Board Members Present: *Debbie, Giaquinta, Denise Shields*

Absent: *Aaron Smith*

Staff Present: *Mary Bixby, President and CEO; Lynne Alipio, Treasurer and CFO, Tim Tuter, Executive Director*

#### 1.3 Consideration and Approval of Adoption of the Board Findings Pursuant to Government Code Section 54953(e)(1)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020 and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

*Giaquinta made a motion to approve the Adoption of the Board of Directors Finding accordance with Government Code Section 54953(e)(1) to promote social distancing and to conduct the meeting virtually. Shields seconded the motion.*

*Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

#### 1.4 Establishment of Quorum

*The following members constituting a quorum of the Board were present at the meeting: Debbie Giaquinta and Denise Shields. Giaquinta made a motion to establish a quorum. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

1.5 Pledge of Allegiance

*Giaquinta led all in the Pledge of Allegiance*

1.6 Approval of Agenda

*Shields made a motion to approve the agenda. Giaquinta seconded the motion.*

*Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

**2.0 PUBLIC COMMENT**

2.1 Non-agenda Public Comment

*There were no comments from the public.*

2.2 Agenda Items Public Comment

*There were no comments from the public.*

**3.0 PUBLIC HEARING – Time Certain 1:05 p.m., or soon thereafter**

The Governing Board of Directors encourages participation by parents, teachers, and members of the community interested in the affairs of Mirus Secondary School.

*The Public Hearing opened at 1:06 p.m.*

3.1 Public Hearing for the A-G Completion Improvement Grant Presented by Tim Tuter

*Tim Tuter presented the A-G Completion Improvement Grant Plan for the School.*

*There were no comments from the public.*

*The Public Hearing Closed at 1:11 p.m.*

**4.0 CLOSED SESSION**

*The Closed Session Opened at 1:12 p.m.*

**4.1 Board Chairman Announcement Regarding Closed Session Items**

**4.2 Public Comment on Closed Session Items**

*There were no comments from the public.*

**MOVE TO CLOSED SESSION**

- 4.2.1** Conference with Legal Counsel--Anticipated Litigation Significant Exposure to Litigation Pursuant to Paragraph (2) Or (3) Of Subdivision (d) Of Section 54956.9: (one case)

**RETURN TO OPEN SESSION**

*Returned to Open Session at 1:38 p.m.*

4.3 Report out of action taken in closed session, if any.

*No actions were taken at Closed Session.*

## 5.0 ADMINISTRATIVE ITEMS

5.1 Approval of Revised 2021-2022 Meeting Calendar To Include Additional Regular Meeting On Tuesday, March 15, 2022, 1:00 pm

*Shields made a motion to approve the Revised 2021-2022 Meeting Calendar to Include Additional Regular Meeting on Tuesday, March 15, 2022, 1:00 pm. Giaquinta seconded the motion.*

*Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

5.2 California Fair Political Practices Commission Statements of Economic Interests – Form 700 Annual Filing  
*Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:*

- 1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.*
- 2. It serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.*

*The Board Members are reminded that the Form 700 must be filed by April 1, 2022.*

5.3 Approval of Terms of Lease ~~Renewal~~ for APN # 0410172350000

*Shields made a motion to approve the Terms of Lease with the change to delete the word "Renewal" for APN # 0410172350000. Giaquinta seconded the motion.*

*Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

5.4 Approval of Terms of Lease Renewal for APN #640140031-9

*Shields made a motion to approve the Terms of Lease Renewal for APN #640140031-9.*

*Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

5.5 Approval of Terms of Lease Renewal for APN #3057121220000

*Shields made a motion to approve the Terms of Lease Renewal for APN #3057121220000.*

*Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

5.6 Presidents Report

5.6.1 Midyear Retreat Update

*The Strategic Initiatives form the basis for developing goals, short- and long-term actions, and key performance measures. Tim Tuter noted the Leadership Team met mid-year, early February, to review the progress for moving our Strategic Initiatives forward.*

5.6.2 New Assignments

*Mary Bixby noted that there is a new Equity and Inclusion Position. This person will ensure that all students have their academic needs met and to support their individual needs. A Human Resource Manager has been hired and will begin March 1, 2022.*

5.6.3 Partners and Collaborators

*Giaquinta reported that we have Partners with Memos of Understandings, and we also have Collaborators; organizations that we collaborate with that perform services for our students and their families. We are developing a master list of all Partners and Collaborators that contribute and support our organization. This will be shared with the Board annually beginning in June.*

5.7 Strategic Plan Update

5.7.1 Mirus Secondary School

5.7.1.1 School Participation Report for the Period of 2021- 2022

Months 3-6: 8/23//2021 – 12/10/2021

*The Board reviewed the School Participation Reports.*

**6.0 CONSENT AGENDA**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

- 6.1 Approval of Meeting Minutes for December 9, 2021
- 6.2 Approval of 2020-2021 School Accountability Report Card
- 6.3 Approval of the Comprehensive School Safety Plan 2021-2022
- 6.4 Approval of Staff/Student Interaction Policy 1500 Amendments
- 6.5 Approval of Education for Homeless Children and Youth Policy 1750
- 6.6 Approval of Education for Foster and Mobile Youth Policy 1752
- 6.7 Approval of Educational Equity and Immigration Status Policy 1754
- 6.8 Approval of Student Fees Policy 1800 Amendments
- 6.9 Approval of Wellness Policy 1910 Amendments
- 6.10 Approval of Suspension/Expulsion Policy 3110 Amendments
- 6.11 Approval of Educational Records and Student Information Policy 3190 Amendments
- 6.12 Approval of Student Freedom of Speech and Expression Policy 3250 Amendments
- 6.13 Approval of Cell Phone, Smartphones, Pagers and Other Electronic Signaling Devices Policy 3320
- 6.14 Approval of Section 504: Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education 3325
- 6.15 Approval of Administration of Medication Policy 5140 Amendments
- 6.16 Approval of Transportation Safety Plan

*Shields made a motion to approve the Consent Agenda Items 6.1-6.16. Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

## 7.0 ACTION ITEMS

### 7.1 Action Items Specific for Mirus Secondary School

- 7.1.1 Acceptance of the Audit Report Financial Statements and Supplemental Information for Year Ended June 30, 2021

*Shields made a motion of Acceptance of the Audit Report Financial Statements and Supplemental Information for Year Ended June 30, 2021. Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

- 7.1.2 Approval of the First Interim Report 2021-2022

*Giaquinta made a motion to approve the First Interim Report 2021-2022. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

- 7.1.3 Review the February Revised Operational Budget Assumptions FY 2021-2022 and Approval of February Revised Operational Budget FY 2021-2022

*The Board reviewed the February Revised Operational Budget Assumptions FY 2021-2022. Giaquinta made a motion to approve the February Revised Operational Budget FY 2021-2022. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**

- 7.1.4 Local Control and Accountability Plan (LCAP) Update Presentation by Tim Tuter

7.1.4.1 2021-2022 LCAP Supplement to the Annual Update

7.1.4.2 2021-2022 LCAP Outcome Data

7.1.4.3 2021-2022 Mid-Year Expenditure and Implementation Data

*Tim Tuter presented the Local Control Accountability Update. Included in the presentation was the Supplement to the Annual Update, Outcome Data and the Mid-Year Expenditure and Implementation Data.*

## 8.0 BOARD ANNOUNCEMENTS AND COMMENTS

*There were no comments.*

## 9.0 ADJOURNMENT

*Shields made a motion to adjourn the Mirus Board Meeting. Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith Absent.*

**Ayes—2, Nays—0, Absent—1, Abstain—0, Motion Approved**