

MIRUS EDUCATION

dba Mirus Secondary School

(A California Non-Profit Public Benefit Corporation)

Debbie Giaquinta – Chairperson

Denise Shields – Member, Aaron Smith - Member

ANNUAL BOARD OF DIRECTORS MEETING

Tuesday, June 16, 2020, 1:00 PM

Via Video Conference at

24040 Camino del Avion, Suite 294, Monarch Beach, CA 92629, 12105 View Pointe Row, San Diego, CA 92128 and at Main Street RC 16967 Main Street, Suite 107, Hesperia, CA 92345, Palm Desert RC 72840 Highway 111, Suite C103, Palm Desert, CA 92260, Topaz RC 14135 Main Street, Suite 201, Hesperia, CA 92345, West Covina RC 330 S. California Avenue, West Covina, CA 91790

1.0 OPEN SESSION (1:00 PM)

1.1 Call to Order

Debbie Giaquinta Called the meeting to order at 1:00pm

1.2 Roll Call

Board Members Present: *Debbie Giaquinta, Board President; Denise Shields, Board Secretary; Aaron Smith, Board Member and Mirus Learning Lead*

Staff Present: *Mary Bixby, President and CEO; Lynne Alipio, Treasurer and CFO; Tim Tuter, Executive Director; Angela Neri, Jackie Robertson, and Will Berry*

1.3 Establishment of Quorum

The following members constituting a quorum of the Board were present at the meeting: *Debbie Giaquinta, Denise Shields and Aaron Smith. Smith made a motion to establish quorum. Giaquinta seconded the motion. Shields voted Aye, Giaquinta voted Aye, Smith voted Aye.*

Ayes—3, Nays—0, Abstain—0, Motion Approved

1.4 Pledge of Allegiance

Giaquinta led all in the Pledge of Allegiance

1.5 Approval of Agenda

Giaquinta made a motion to approve the agenda. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

2.0 PUBLIC COMMENT

2.1 Non-agenda Public Comment

There were no comments from the public

2.2 Agenda Items Public Comment

There were no comments from the public

3.0 CLOSED SESSION

3.1 Board Chair Announcement Regarding Closed Session Items

3.2 Public Comment on Closed Session Items

There were no comments from the public

MOVE TO CLOSED SESSION

Moved to closed session at 1:09pm

- 3.2.1** Conference with Agency Negotiator
Agency Designated Representative: Board Chair Unrepresented Employee:
Executive Director

RETURN TO OPEN SESSION

Returned to open session at 1:20pm

- 3.3 Report out of action taken in closed session, if any.
No actions were taken during closed session

4.0 ADMINISTRATIVE ITEMS

- 4.1 Approval of 2020-2021 Board Meeting Dates

Tuesday, October 20, 2020, 1:00 pm

Tuesday, February 16, 2021, 1:00 pm

Tuesday, June 22, 2021, 1:00 pm

Smith made a motion to approve the 20-21 Board Meeting Dates. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.2 Approval of the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022

Shields made a motion to approve the Dashboard Alternative School Status (DASS) Application Renewal and the DASS Eligibility Certification 2020 – 2022. Smith seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.3 Approval of Emergency School Closure Policy

Smith made a motion to approve the Emergency School Closure Policy. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.4 Approval of the Employee COVID-19 Prevention Policy

Smith made a motion to approve the Employee COVID-19 Prevention Policy. Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.5 Approval of the Student COVID-19 Prevention Policy

Giaquinta made a motion to approve the Student COVID-19 Prevention Policy. Smith seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.6 Approval of the Contract for Annual Audit

Smith made a motion to approve the Contract for Annual Audit. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 4.7 President's Report

- 4.7.1** Coronavirus (COVID-9) Update

President Bixby announced tentative dates for staff and student return to Mirus RC's July 20th for SPED staff and students, August 3rd for General Ed staff and students

- 4.7.2** Graduation Update

President Bixby announced Mirus 2021 graduation date June 4 2021

- 4.8 Strategic Plan Update

- 4.8.1** Mirus Secondary School

4.8.1.1 School Participation Report for the period of 2019-2020
Months 9 - 11: 02/10/2020 – 05/01/2020

5.0 CONSENT AGENDA

- 5.1 Approval of Board Meeting Minutes for March 31, 2020
- 5.2 Approval of the Revised 2019-2020 Pupil Attendance Calendar
- 5.3 Approval of 2020-2021 Pupil Attendance Calendar
- 5.4 Approval of Employee Manual Amendments
- 5.5 Approval of Grade Level Determination Policy Amendments

Shields made a motion to approve Approval Board Meeting Minutes for March 31, 2020, the Revised 2019-2020 Pupil Attendance Calendar, the 2020-2021 Pupil Attendance Calendar, the Employee Manual Amendments, and the Grade Level Determination Policy Amendments. Smith seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

6.0 ACTION ITEMS

- 6.1** Approval of the Compensation Comparability Study for Executive Director Position

Shields made a motion to approve the Compensation Comparability Study for Executive Director Position. Smith seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

- 6.2** Board Chair: Required Oral Report Regarding Executive Director Contract

Board chair Giaquinta reviewed key parameters of Executive Director Contract including compensation, duration, days contracted, percentage basis and annual increase

- 6.3** Approval of the Executive Director Contract

Smith made a motion to approve the Compensation Comparability Study for Executive Director Position. Giaquinta seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

6.4 Action Items Specific to Mirus Secondary School

- 6.4.1** Approval of 2019-2020 COVID-19 Operations Written Report

Giaquinta made a motion to approve the 2019-2020 COVID-19 Operations Written Report. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith voted Aye

Ayes—3, Nays—0, Abstain—0, Motion Approved

(Smith recused himself from items 6.4.2-6.4.5)

- 6.4.2** Approval of 2nd Interim Report FY 2019 – 2020

Giaquinta made a motion to approve the 2nd Interim Report FY 2019 – 2020. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith abstained

Ayes—2, Nays—0, Abstain—1, Motion Approved

- 6.4.3** Review the FY 2019-2020 May Revised Budget Assumptions and Approval of FY 2019-2020 May Revised Budget

Giaquinta made a motion to approve the FY 2019-2020 May Revised Budget. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith abstained

Ayes—2, Nays—0, Abstain—1, Motion Approved

- 6.4.4** Review the FY 2020-2021 Preliminary Operational Budget Assumptions and Approval of the FY 2020-2021 Preliminary Operational Budget

Giaquinta made a motion to approve the FY 2020-2021 Preliminary Operational Budget. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith abstained
Ayes—2, Nays—0, Abstain—1, Motion Approved

6.4.5 Approval of FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan
Giaquinta made a motion to approve the FY 2020-2021 Education Protection Account (EPA) Resolution and Expenditure Plan. Shields seconded the motion. Giaquinta voted Aye, Shields voted Aye, Smith abstained
Ayes—2, Nays—0, Abstain—1, Motion Approved

7.0 BOARD ANNOUNCEMENTS AND COMMENTS

There were no comments

8.0 ADJOURNMENT

At 1:51pm Shields made a motion to adjourn the Mirus Secondary Board Meeting. Smith seconded the motion
Giaquinta voted Aye, Shields voted Aye, Smith voted aye
Ayes—3, Nays—0, Abstain--0, Motion Approved