

# MIRUS EDUCATION

*dba Mirus Secondary School*

(A California Non-Profit Public Benefit Corporation)

*Debbie Giaquinta – Chairperson*

*Denise Shields – Member, Aaron Smith - Member*

## ANNUAL BOARD OF DIRECTORS MEETING MINUTES

**Tuesday, June 25, 2019, 2:00 PM**

**Main Street Resource Center ▪ 16967 Main Street, Suite 107, Hesperia, CA 92345 and  
via video conference at**

**Topaz RC ▪ 14135 Main Street, Hesperia, CA 92344, Palm Desert RC ▪ 72840 Ca-111 Ste. C-103, CA 92260, and  
West Covina RC ▪ 330 S. California Ave, West Covina, CA 91790**

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### 1.0 OPEN SESSION (2:00 PM)

#### 1.1 Call to Order

*Debbie Giaquinta called the meeting to order at 2:20pm*

#### 1.2 Roll Call

Board Members Present---*Debbie Giaquinta, Aaron Smith and Denise Shields*

Staff Present: *Mary Bixby, President and CEO; Lynne H. Alipio participated by video conferencing*

#### 1.3 Establishment of Quorum

The following directors, constituting a quorum of the Board were present at the meeting: *Debbie Giaquinta, Aaron Smith and Denise Shields. Giaquinta made a motion to establish quorum. Shields seconded the motion.*

Ayes—3, Nays--0, Abstain—0, Motion Approved

#### 1.4 Pledge of Allegiance

*Giaquinta led all in the Pledge of Allegiance*

#### 1.5 Approval of Agenda

*Smith made a motion to approve the agenda. Shields seconded the motion.*

Ayes—3, Nays--0, Abstain—0, Motion Approved

### 2.0 PUBLIC COMMENT

#### 2.1 Non-agenda Public Comment

*There were no comments from the public*

#### 2.2 Agenda Items Public Comment

*There were no comments from the public*

### 3.0 ADMINISTRATIVE ITEMS

#### 3.1 Discuss and Consider Approval of Evaluations for the Board of Directors

*Smith made a motion to Approve the Evaluations for the Board of Directors. Giaquinta seconded the motion.*

Ayes—3, Nays--0, Abstain—0, Motion Approved

3.2 Approval of 2019-2020 Board Meetings

*Tuesday, October 8, 2019, 1:00 p.m.*

*Tuesday, February 11, 2020, 1:00 p.m.*

*Tuesday, June 23, 2020, 1:00 p.m.*

*Smith Made a motion to Approve the 2019-2020 Board Meeting schedule. Shields seconded the motion.*

Ayes—3, Nays--0, Abstain—0, Motion Approved

3.3 Approval of Internal Fiscal Control Policies

*Giaquinta made a motion to approve the Internal Fiscal Control Policies. Smith seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

## 4.0 CONSENT AGENDA

4.1 Approval of Board Meeting Minutes for February 20, 2019

4.2 Approval of 2018-2019 Second Interim Report

4.3 Approval of 2019-2020 Pupil Attendance Calendar

4.4 Approval to Renew the Authority to Establish Bank Accounts and Invest Surplus Funds

4.5 Approval of the 2019-2020 Consolidated Application for

4.5.1.1 Certificate of Assurance

4.5.1.2 Protected Prayer Certification

4.5.1.3 LCAP Federal Addendum Certification

4.5.1.4 Application for Funding

4.6 Approval of the Employee Manual Amendment

4.7 Ratification of Resource Supervision Policy

4.8 Approval of Graduation Requirements Policy Amendment

*Smith made a motion to approve Board Meeting Minutes for February 20, 2019, the 2018-2019 Second Interim Report, the 2019-2020 Pupil Attendance Calendar, to Renew the Authority to Establish Bank Accounts and Invest Surplus Funds, the 2019-2020 Consolidated Application for Certificate of Assurance Protected Prayer Certification LCAP Federal Addendum Certification and Application for Funding, the Employee Manual Amendment, the Resource Supervision Policy and Graduation Requirements Policy Amendment. Giaquinta seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

## 5.0 ACTION ITEMS

### 5.1 Action Items Specific to Mirus Secondary School

**5.1.1** 2019-2020 Local Control and Accountability Plan, Comprehensive Support and Improvement and Annual Update Presentation by Stephanie Starr

*Smith presented the 2019-2020 Local Control and Accountability Plan, Comprehensive Support and Improvement and Annual Update on behalf of Stephanie Starr*

**5.1.2** Local Control Accountability Plan Every Student Succeeds Act Federal Addendum Presentation by Stephanie Starr

*Smith presented the Local Control Accountability Plan Every Student Succeeds Act Federal Addendum on behalf of Stephanie Starr*

**5.1.3** Approval of the 2019-2020 Local Control and Accountability Plan and Annual Update

*Giaquinta made a motion to approve the 2019-2020 Local Control and Accountability Plan and Annual Update. Shields seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

**5.1.4** Approval of the 2019-2020 Comprehensive Support and Improvement Plan (CSI)

*Giaquinta made a motion to approve the 2019-2020 Comprehensive Support and Improvement Plan (CSI). Smith seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

**5.1.5** Approval of the Local Control Accountability Plan Every Student Succeeds Act Federal Addendum  
*Smith made a motion to approve the Local Control Accountability Plan Every Student Succeeds Act Federal Addendum. Giaquinta seconded the motion.*

Ayes—3, Nays--0, Abstain—0, Motion Approved

**5.1.6** Review the FY 2018-2019 May Revised Budget Assumptions and Approval of FY 2018-2019 May Revised Budget

*Smith Made a motion to approve the of FY 2018-2019 May Revised Budget. Shields seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

**5.1.7** Approval of the Following Salary Increase In Order To Maintain That Mirus Secondary School Salary Schedule is 5% Above the Hesperia Unified School District. The Percent of Increase is as follows:

- *Teacher increase by 1 percent.*
- *CTR and RCA increase by 6 percent*
- *School Clerk increase by 6 percent*
- *Substitute Teacher Daily rate for Short-Term - Increase to \$160 per day from the current rate of \$140.40 per day (this is equivalent to about 14 percent)*
- *Substitute Teacher Daily rate for Long-Term – Increase to \$175 per day to the current rate of \$162 per day (this is equivalent to 8 percent.*

*Shields made a motion to approve the Salary Increase In Order To Maintain That Mirus Secondary School Salary Schedule is 5% Above the Hesperia Unified School District. Giaquinta seconded the motion.*

Ayes—2, Nays--0, Abstain—1 (Smith), Motion Approved

**5.1.8** Review the FY 2019-2020 Preliminary Operational Budget Assumptions and Consider Approval of FY 2019-2020 Preliminary Operational Budget

*Shields made a motion to approve FY 2019-2020 Preliminary Operational Budget. Smith seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

**5.1.9** Approval of FY 2019-2020 Education Protection Account (EPA) Resolution and Expenditure Plan

*Shields made a motion to approve FY 2019-2020 Education Protection Account (EPA) Resolution and Expenditure Plan. Smith seconded the motion*

Ayes—3, Nays--0, Abstain—0, Motion Approved

## **6.0 President's Report**

**6.1** Introduction of Instructional and Non-Instructional Leaders Compensation

*Bixby presented the Introduction of Instructional and Non-Instructional Leaders Compensation*

**6.2** Graduation Update

*Bixby reported on the graduate numbers to date for Mirus Secondary and other affiliated schools*

**6.3** Marketing Efforts

*Bixby reported on the ongoing marketing efforts being pursued to increase enrollment*

**6.4** Strategic Plan Update

**6.4.1** Mirus Secondary School

6.4.1.1 School Participation Report for the period of 2018 - 2019 Month 7-11:

12/17/2018 – 05/03/19

*Bixby reported on the Strategic Plan Update including Mirus Secondary School Participation 2018-2019 Month 7-11*

## **7.0 BOARD ANNOUNCEMENTS AND COMMENTS**

From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

*There were no comments made.*

**8.0 ADJOURNMENT**

*At 2:59 Giaquinta made a motion to adjourn the Mirus Secondary Board Meeting. Smith seconded the motion.*

Ayes—3, Nays—0, Abstain—o, Motion Approved