

# MIRUS EDUCATION

*dba Mirus Secondary School*

(A California Non-Profit Public Benefit Corporation)

*Debbie Giaquinta – Chairperson*

*Denise Shields – Member, Aaron Smith - Member*

## ANNUAL BOARD OF DIRECTORS MEETING

**Wednesday, June 20, 2018, 1:00 PM**

**Topaz Resource Center ▪ 14135 Main Street, Suite 203, Hesperia, CA 92345**

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This agenda contains a brief, general description of each item to be considered.  
Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda.

### **1.0 OPEN SESSION (1:00 PM)**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Establishment of Quorum
- 1.4 Pledge of Allegiance
- 1.5 Approval of Agenda **P. 1-3**

### **2.0 PUBLIC COMMENT**

If you would like to participate in public comment, please complete a speaker card and submit it to Staff. Public comment for items of interest to the public and within the scope of the Mirus Education Board (non-agenda) shall be no longer than two (2) minutes. Speakers may not yield their time. In accordance with the Brown Act, no discussion or action may occur regarding items that are not on the agenda at this time but it is the Board's prerogative to briefly respond or give direction to staff. All public comment will be heard at this point in the agenda as ordered below. Public comment for agenda items shall be no longer than three (3) minutes. Speakers may not yield their time. Each agenda item being commented on will have a maximum of 20 minutes allotted and each non-agenda item will have a maximum of 10 minutes allotted. If necessary, the Board Chair may equivalently decrease the time for each speaker in order to stay within the allotted maximum.

- 2.1 Non-agenda Public Comment
- 2.2 Agenda Items Public Comment

### **3.0 CLOSED SESSION**

- 3.1 Board Chair Announcement Regarding Closed Session Items
- 3.2 Public Comment on Closed Session Items

#### **MOVE TO CLOSED SESSION**

- 3.2.1** Conference with Real Property Negotiators  
Pursuant to California Government Code section 54956.8:  
Property: APN# 8474-007-031  
Agency Negotiator: Mary Bixby, Lynne Alipio  
Negotiating Properties: Plaza West Covina LP  
Under Negotiation: Terms of Lease
- 3.2.2** Public Employment
  - 3.2.2.1 Founder, President and Chief Executive Officer

#### **RETURN TO OPEN SESSION**

- 3.3 Report out of action taken in closed session, if any.

## 4.0 ADMINISTRATIVE ITEMS

### 4.1 President's Report

- 4.1.1 Suicide Research
- 4.1.2 Presentation of Mentor Projects
- 4.1.3 Graduation Numbers
- 4.1.4 Marketing Efforts
- 4.1.5 SSP-Audeo Prop Z Building Update

### 4.2 Strategic Plan Update

- 4.2.1 Mirus Secondary School
  - 4.2.1.1 School Participation Report for the period of 2017-2018 Month 7 - 11:  
12/18/17 – 5/4/18 **P. 4-8**

## 5.0 CONSENT AGENDA

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President recommends approval of all consent agenda items.

### 5.1 Consider Approval of Meeting Minutes for February 26, 2018, March 21, 2018 **P. 9-13**

### 5.2 Consent Action Items Specific to Mirus Secondary School

- 5.2.1 Consider Ratification of the Annual Review of the Resource Supervision Policy 3280 **P. 14**
- 5.2.2 Consider Approval to Renew Authority to Establish Bank Accounts and Invest Surplus Funds  
Resolution **P.15**
- 5.2.3 Consider Approval of 2018-2019 Pupil Attendance Calendar **P.16-17**
- 5.2.4 Consider Approval of the Consolidated Application for **P.18-22**
  - 5.2.4.1 2018-2019 Certificate of Assurance
  - 5.2.4.2 2018-2019 Protected Prayer Certification
  - 5.2.4.3 2018-2019 LCAP Federal Addendum Certification
  - 5.2.4.4 2018-2019 Application for Funding
- 5.2.5 Consider Approval of 2018-2019 Board Meeting Dates  
*Wednesday, October 17, 2018, Wednesday, February 20, 2019, Tuesday, June 25, 2019*

## 6.0 ACTION ITEMS

- 6.1 Consider Approval of Lease Renewal for APN # 8474-007-031 as Presented in Item 3.2.1
- 6.2 Consider Acceptance of Resignation of Board Member Mary Bixby Effective February 27, 2018
- 6.3 Consider Approval for the Compensation Comparability Study for the Founder, President and Chief Executive Officer Position
- 6.4 Board Chair Oral Report Regarding Salary and Benefits under Contract for Founder, President and Chief Executive Officer Position
- 6.5 Consider Approval of Employee Contract for Founder, President and Chief Executive as Presented in Item 3.2.2
- 6.6 Consider Approval of 4.29% base salary increase for 2018-2019 in the amount of \$1,405.04 representing the amount authorized under Section A.3 of the Founder, President and Chief Executive Officer Employment Agreement
- 6.7 Consider Approval of Email Retention Policy **P.23-24**
- 6.8 Consider Approval of Grade Level Determination Policy **P.25-26**
- 6.9 Consider Approval of the Resolution to Amend the Conflict of Interest Code **P.27-31**
- 6.10 Consider Approval of Increase to Base Compensation for Certificated and Classified Employees for Fiscal Year 2018-2019 as outlined in the Board Report **P.32**
- 6.11 Action Items Specific to Mirus Secondary School
  - 6.11.1 Consider Approval of FY 2017-18 Second Interim Report **P.33-48**
  - 6.11.2 Review the FY 2017-18 May Revised Budget Assumptions and Consider Approval of FY 2017-18 May Revised Budget **P.49-57**
  - 6.11.3 Review the FY 2018-19 Preliminary Operation Budget Assumptions and Consider Approval of FY 2018-19 Preliminary Operation Budget **P.58-66**

- 6.11.4** Consider Approval of FY 2018-19 Education Protection Account (EPA) Resolution and Expenditure Plan **P.67-70**
- 6.11.5** Consider Approval of the 2018-2019 Local Control and Accountability Plan and Annual Update **P.71-163**
- 6.11.6** Consider Approval of Local Control Accountability Plan Every Student Succeeds Act Federal Addendum **P.164-181**

## **7.0 BOARD ANNOUNCEMENTS AND COMMENTS**

From time to time, the board has topics of interest that they would like to share with the community. These are informational in nature and do not require action.

## **8.0 ADJOURNMENT**

Next Regular Board Meeting: TBA  
Meeting Agenda available at: [www.MirusCharter.com](http://www.MirusCharter.com)

**Accommodation** – Mirus Secondary (“School”) does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Aaron Smith, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in School’s open and public meetings. Please notify Aaron Smith at (858) 678-7831 twenty-four (24) hours or more prior to disability accommodations being needed in order to participate in the meeting. Translation services are available by notifying Laura Pina at (858) 678-7830 twenty-four (24) hours or more prior to the board meeting. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 10170 Huennekens Street, San Diego, CA 92121; or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Laura Pina at (858) 678 -7830.

### *Certification of Posting*

*I, Laura Pina, hereby certify that I posted this agenda at 10170 Huennekens Street, San Diego, California and at 14135 Main Street, Suite 203, Hesperia, California on June 15, 2018.*

*I, Jackie Robertson, Communication Specialist hereby certify that I posted this agenda on Mirus Secondary School webpage on June 15, 2018.*